

# ASHRITA INSTITUTE FOR WASTE MANAGEMENT & RESEARCH PRIVATE LIMITED

## EXPERT EMPANELMENT / MEMBERSHIP APPLICATION FORM



**Purpose:** This Empanelment form is intended for subject matter expert individuals and organizations willing to engage or participate in National & International Academic, Industrial and Government-based Environment, Waste & Recycling capacity building programs and projects undertaken by Ashrita Institute for Waste Management & Research Private Limited (AIWMR). The Membership refers to those who want to avail benefits from our institute for Internship projects, Academic projects, Training programs, Volunteering opportunities etc. Detailed benefits are enclosed further.

### SECTION A – APPLICANT CATEGORY

- ☐ Student / Research Scholar
- ☐ Working Professional
- ☐ NGO / Social Organization
- ☐ Industry / Corporate (SME / Large)
- ☐ Academic Institute / University / College
- ☐ Government / Municipality / Public Sector
- ☐ Consultant / Independent Expert
- ☐ Other (Specify): \_\_\_\_\_

### SECTION B – TYPE OF SERVICE MEMBERSHIP

- ☐ Voluntary Services (Unpaid / Pro-bono / Social Contribution)
- ☐ Involuntary / Assigned Services (Paid / Official Nomination / Employer Assignment)
- ☐ Internship / Apprenticeship / Academic Project
- ☐ Consultancy / Contractual Engagement
- ☐ Training Program / Capacity Building Programs
- ☐ Academic Collaboration / Research Support

## SECTION C – APPLICANT DETAILS

Title (Dr./Mr./Mrs./Ms.): \_\_\_\_\_

Full Name (As per ID): \_\_\_\_\_

Father's / Spouse Name: \_\_\_\_\_

Nationality: \_\_\_\_\_ Gender: \_\_\_\_\_

Date of Birth (DD/MM/YYYY): \_\_\_\_\_

ID Proof Type & Number (Passport/Aadhaar/etc.): \_\_\_\_\_

Current Designation / Occupation: \_\_\_\_\_

Organization / Institution: \_\_\_\_\_

Department / Division: \_\_\_\_\_

Mobile Number: \_\_\_\_\_ Alternate Contact: \_\_\_\_\_

Email ID: \_\_\_\_\_

Residential Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Attach Passport-size Photograph: ☐ Yes ☐ No

Attach Updated CV / Profile: ☐ Yes ☐ No

Professional Reference: (Name, Designation, Organization, Email & Phone)

## SECTION D – EDUCATIONAL QUALIFICATIONS

Qualification	Specialization	Institution / University	Year of Passing	Percentage / Grade

## **SECTION E – EXPERIENCE DETAILS (Academic / Industrial / Government)**

Total Experience (Years): \_\_\_\_\_

Key Areas of Expertise / Domain:

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Any 3 major Relevant Projects Executed (Provide brief details):

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Certifications / Trainings Attended:

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Professional Memberships (if any):

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## **SECTION F – SERVICE EXPERTISE / INTERESTED AREAS**

Please tick relevant areas where you can support AIWMR programs/projects:

- ☐ Municipal Solid Waste Management (SWM) – Collection & Transportation
- ☐ Waste to Energy (WTE) / Incineration / Pyrolysis
- ☐ Hazardous Waste / Industrial Waste Management
- ☐ Biomedical Waste Management
- ☐ Plastic Waste Management
- ☐ E-waste Management (Electrical & Electrical)
- ☐ Organic Waste Management / Composting
- ☐ Pulp & Paper Industry
- ☐ Radioactive Wastes
- ☐ Aluminum Wastes

- ☐ Oil & Gas / Petroleum studies / Fossil fuels
- ☐ ICT & Behavioral education
- ☐ Smart Cities
- ☐ Biomining
- ☐ EV
- ☐ Process Optimization
- ☐ Circular Economy CE
- ☐ Landfill Engineering / Remediation / GHG
- ☐ Renewable Energy / Green Energy / Green Hydrogen
- ☐ Paint Industry
- ☐ Mobility / Logistics / Transportation
- ☐ Waste Collection Infrastructure design
- ☐ Rehabilitation / Reclamation of Soil / Land
- ☐ Effluent Treatment Plants
- ☐ Textile / Dye Industry
- ☐ Recycling Technology / Machinery facilitation
- ☐ Sewage Treatment Plant STP
- ☐ Chemical Effluent Treatment Plant CETP
- ☐ Leachate Treatment & Environmental Monitoring LTP
- ☐ Transfer Station Design
- ☐ Bio Gas
- ☐ Green Building
- ☐ Used Oils
- ☐ Tyre Waste
- ☐ RDF
- ☐ Environmental Law
- ☐ Air Emissions / Stack Monitoring / Odour Control
- ☐ Climate change
- ☐ Policy / Governance
- ☐ Zero Waste
- ☐ Public Health / Sanitation
- ☐ Pollution Control
- ☐ Ecological studies / Conservation studies / Restoration
- ☐ Agriculture / Forestry / Fisheries / Deforestation
- ☐ Ecological Indicators
- ☐ Health & Safety
- ☐ Waste Audits
- ☐ Food Systems
- ☐ Solar PV
- ☐ Environmental Impact Assessment (EIA) / Biodiversity studies
- ☐ Sustainability / ESG / Carbon Accounting / Decarbonization
- ☐ GIS / Data Analytics / Digital Systems
- ☐ Laboratory / Testing / Analysis / Land studies
- ☐ Water Management / Waste Water Solutions
- ☐ Others (Specify): \_\_\_\_\_

## **SECTION G – AVAILABILITY & ENGAGEMENT PREFERENCE**

Preferred Engagement Mode: ☐ On-site ☐ Remote ☐ Hybrid

Availability: ☐ Full-time ☐ Part-time ☐ Weekends ☐ Project-based

Expected Duration of Association: ☐ < 3 Months ☐ 3–6 Months ☐ 6–12 Months ☐ > 1 Year

Preferred Location (City/State/Country):

Ready to relocate temporarily to other countries? \_\_\_\_\_

Expected Payment mode: ☐ Lumpsum ☐ Weekly/Monthly

## **SECTION H – INTERNATIONAL EXPOSURE (If Any)**

Details of international experience, conferences, trainings, projects attended:

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(kindly provide valid evidence / certifications for our reference & record)

## **SECTION J – TERMS & CONDITIONS**

- Membership is valid for Life time & Empanelment is one-time fee
- Empanelment / Membership does not guarantee employment, placement except Internship opportunities & Paid engagement for project or program
- All services offered are subject to availability, program requirement & internal board approvals.
- Empanelment / Membership is non-transferable & non-refundable.
- Empanelment / Member shall maintain professional conduct, confidentiality & ethical compliance during execution.
- Empaneled expert or Member will be recognized & acknowledged in all our branding & promotional activities upon their consent.
- Membership & Empanelment will vary from benefits

## DECLARATION

I hereby declare that the information provided in this application form is true and correct to the best of my knowledge. I agree to comply with the rules, policies and terms of Expert Empanelment / Membership of Ashrita Institute for Waste Management & Research Private Limited (AIWMR).

Applicant Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Place: \_\_\_\_\_

### FOR OFFICE USE ONLY (AIWMR)

Membership ID: \_\_\_\_\_

Category Approved: \_\_\_\_\_

Approval Authority: \_\_\_\_\_

Remarks:

\_\_\_\_\_  
Authorized Signatory & Seal: \_\_\_\_\_

# **Benefits of Subject Expert Empanelment**

**(AIWMR - Ashrita Institute for Waste Management & Research Pvt. Ltd)**

The following Terms & Conditions shall govern the empanelment of experts with Ashrita Institute for Waste Management & Research Private Limited (AIWMR). These terms shall apply to all empaneled experts associated with AIWMR for academic, industrial and government-based programs and projects.

## **1. Nature of Empanelment**

Empanelment with AIWMR is an institutional association for professional engagement and does not constitute permanent employment, contractual employment, or guarantee of work. Engagement shall be purely assignment-based and subject to project requirements.

## **2. Eligibility & Verification**

Experts must provide valid supporting documents including educational qualifications, professional experience, identity proof, and any required registrations/licenses. AIWMR reserves the right to verify submitted information and reject or terminate empanelment if discrepancies are found.

## **3. Scope of Engagement**

Empaneled experts may be engaged for consultancy, advisory roles, training delivery, audits, DPR preparation, technical evaluations, research collaborations, curriculum development, project implementation support, and other relevant activities as per AIWMR requirements.

## **4. Assignment Allocation**

Assignment allocation shall be based on the expert's domain expertise, availability, performance history, project urgency, and client requirements. AIWMR retains sole discretion in assigning or withholding assignments.

## **5. Professional Conduct & Ethics**

Empaneled experts shall maintain high professional standards, integrity, and ethical conduct. Any misconduct, misrepresentation, or violation of professional ethics may result in termination of empanelment.

## **6. Confidentiality & non-disclosure**

Experts shall maintain strict confidentiality of all AIWMR/client information, technical data, project documents, commercial details, and internal communications. No information shall be shared with third parties without written authorization. Experts may be required to sign a separate Non-Disclosure Agreement (NDA) depending on project sensitivity.

## **7. Conflict of Interest**

Experts must disclose any actual or potential conflict of interest before accepting an assignment. AIWMR reserves the right to decline engagement in case of conflict of interest with ongoing or competing projects.

## **8. Remuneration & Payment**

Remuneration, honorarium, consultancy fees, and reimbursement terms (if applicable) shall be finalized for each assignment individually. Payments shall be processed as per AIWMR's approved financial policy and subject to submission of invoices, deliverables, and applicable statutory deductions.

## **9. Travel & Reimbursements**

If travel is required, reimbursement of travel, accommodation, and incidental expenses shall be as per AIWMR policy and only when pre-approved in writing. Supporting bills/vouchers may be mandatory for reimbursement.

## **10. Intellectual Property Rights (IPR)**

All reports, documents, training materials, designs, project deliverables, and outputs prepared under AIWMR assignments shall remain the property of AIWMR, unless otherwise agreed in writing. Experts shall not use or reproduce AIWMR deliverables for commercial purposes without written consent.

## **11. Use of Name & Branding**

Empaneled experts may use their association with AIWMR for professional reference only. Use of AIWMR name, logo, letterhead, or branding for external communication, publicity, or commercial gain is strictly prohibited without prior written approval.

## **12. Performance Review & Continuation**

AIWMR may periodically review the performance of empaneled experts based on quality of deliverables, responsiveness, professionalism, and client feedback. Continuation of empanelment is subject to satisfactory performance.

## **13. Term & Validity of Empanelment**

Empanelment shall generally remain valid for a period defined by AIWMR (typically 1–3 years) and may be renewed based on performance and institutional needs.

## **14. Termination / Withdrawal of Empanelment**

AIWMR reserves the right to terminate empanelment at any time without prior notice in case of misconduct, breach of confidentiality, conflict of interest, false information, poor performance, or policy violation. Experts may also withdraw voluntarily by submitting written notice to AIWMR.

## **15. Legal Compliance**

Experts shall comply with applicable laws, environmental regulations, safety requirements, and statutory obligations while working on AIWMR assignments. Any liability arising from non-compliance shall be the responsibility of the expert.

## **16. Indemnity**

Experts agree to indemnify and hold AIWMR harmless from any loss, claims, damages, or liabilities arising out of negligence, misrepresentation, breach of confidentiality, or violation of applicable laws by the expert.

## **17. Governing Law & Jurisdiction**

These Terms & Conditions shall be governed by the laws of India. Any disputes shall be subject to the jurisdiction of the competent courts as per AIWMR's registered office location.

## **Authorized Signatory**

**Ashrita Institute for Waste Management & Research Pvt. Ltd  
(AIWMR)**

# **Benefits of Membership**

**(AIWMR - Ashrita Institute for Waste Management & Research Pvt. Ltd)**

## **Type of Memberships**

- Students / Scholars
- Individuals / Professionals (Industry or Academia)
- Institutional / Industry
- Government

AIWMR Membership is designed to support students, professionals, corporates, NGOs, consultants, and government stakeholders by providing access to knowledge resources, technical capacity building, collaboration opportunities, and professional recognition in the Environment and Waste Management sector.

### **1. Common Benefits for All Institutional Members**

- Official Institutional Membership Certificate and Membership ID.
- Digital membership confirmation letter and inclusion in AIWMR membership database.
- Access to AIWMR technical resources including SOP templates, checklists, formats, toolkits, and reference documents.
- Invitations to AIWMR seminars, webinars, conferences, workshops, and technical forums.
- Priority access and membership discounts for certification programs, training courses, and capacity building programs.
- Regular technical updates on environmental regulations, CPCB/SPCB guidelines, industry best practices, and sector developments.
- Access to professional networking with government bodies, municipal corporations, industries, academic institutions, and sustainability organizations.

### **2. Benefits for Students / Fresh Graduates**

- Discounted access to AIWMR certification programs, workshops, and professional courses.
- Internship opportunities and industry exposure visits (subject to availability).
- Career guidance sessions, mentoring support, and interaction with industry experts.
- Resume building, interview preparation, and career development workshops.
- Opportunities to participate in student research projects, competitions, and case study presentations.
- Access to job alerts, placement opportunities, and industry hiring updates.

### **3. Benefits for Practicing Managers / Working Professionals**

- Advanced skill development programs in MSW management, landfill operations, WtE, RDF, composting, MRF, and industrial waste management.
- Access to executive learning programs in ESG, sustainability reporting, circular economy, and climate action frameworks.
- Availability of professional toolkits including audit formats, compliance trackers, O&M templates, and project monitoring dashboards.
- Recognition opportunities through AIWMR technical forums, speaking engagements, and professional panels.
- Continuing Professional Development (CPD) certificates for professional growth and career advancement.

### **4. Benefits for Corporate / Industrial Members**

- Customized in-house training programs for corporate staff and operational teams.
- Support for environmental compliance, waste audits, waste minimization plans, and sustainability improvement initiatives.
- Advisory support in ESG strategy, reporting frameworks, and sustainability performance benchmarking.
- Access to AIWMR expert pool for consultancy, technical studies, and project advisory requirements.
- Co-branding and partnership opportunities through AIWMR events, publications, and CSR initiatives.
- Collaboration opportunities for research studies, pilot projects, and innovation initiatives in waste management.

### **5. Benefits for NGOs / Community Organizations**

- Capacity building training programs for NGO teams, field staff, and volunteers.
- Technical guidance for decentralized waste management models, awareness programs, and community engagement initiatives.
- Support in proposal writing for CSR, donor-funded, and development sector projects (as applicable).
- Access to IEC material support and structured training modules for public awareness campaigns.
- Collaboration opportunities in environmental awareness drives, waste segregation programs, and sustainability campaigns.

### **6. Benefits for Consultants / Independent Experts**

- Professional recognition and opportunity to be listed as AIWMR Institutional Member Consultant (subject to verification).

- Priority opportunities for participation in AIWMR consultancy projects and proposal engagements.
- Access to updated tender templates, costing formats, technical proposal structures, and professional documentation toolkits.
- Opportunities for joint training delivery, workshops, and paid technical assignments (as applicable).
- Research collaboration opportunities including publication support, white papers, case studies, and technical manuals.

## **7. Benefits for Municipal Officers / Government Stakeholders**

- Capacity building programs aligned with Solid Waste Management Rules 2016 and other relevant environmental regulations.
- Technical training on DPR preparation, tendering models (PPP/DBOOT), contract management, and performance monitoring.
- Access to ready-to-use SOPs for waste collection, transportation, processing, landfill operations, and compliance systems.
- Study tours and exposure visits to best-performing waste management sites (subject to approvals).
- Technical support access for municipal projects, policy discussions, and implementation strengthening initiatives.

## **8. Premium / Value-Added Membership Benefits (Optional)**

- Priority registration and reserved seats for flagship AIWMR training programs.
- Special membership discounts for corporate trainings and consultancy engagements.
- Members-only masterclasses and closed technical sessions with industry leaders.
- Annual recognition through AIWMR Member Excellence Awards.
- Exclusive updates on sector tenders, policy changes, and funding opportunities.

**Note:** Membership benefits are subject to AIWMR policies, program availability, and engagement terms. Certain benefits may be category-specific and may require separate approvals or additional service agreements.

**EMPANELMENT FEE & PAYMENT DETAILS**

(This is a Life Time Empanelment / Membership Fee in Institute)

**Fee Category: (Inclusive of Taxes)**

- ☐ Student / Scholar 5,000 INR (USD 50)
- ☐ Individual / Professional 10,000 INR (USD 100)
- ☐ Industry / Institute 15,000 INR (USD 150)
- ☐ Government / PSU 25,000 INR (USD 250)

Fee Amount (INR): \_\_\_\_\_ Payment Date: \_\_\_\_\_

Mode of Payment: ☐ Bank Transfer ☐ UPI ☐ Cheque ☐ Other: \_\_\_\_\_

Transaction Reference No.: \_\_\_\_\_

**Bank Account Details (AIWMR):**

Account Name: Ashrita Institute for Waste Management & Research Private Limited

Type of Account: Current Account

Bank Name: State Bank of India (SBI)

Account Number: 20514989705

IFSC Code: SBIN0011077

Branch Code: 11077

**Note:** Cash payments are strictly not accepted. Receipt will be issued within 24 hours upon payment confirmation.

**Authorized Signatory**

**Ashrita Institute for Waste Management & Research Private Limited  
(AIWMR)**